



## Warehouse Manager (Antwerp)

Established in 1794, Henry Bath is a world leading storage and logistics provider specialising in the storage and shipping of Exchange-traded metals and soft commodities around the globe. Henry Bath is a founding member of the London Metal Exchange and is licensed by the world's premier commodity exchanges, including LME, ICE and CME to issue Exchange-Traded Warrants for metals and commodities.

### Overview of Position

The role is a full-time permanent position based in Antwerp, as our Warehouse Manager you will report directly to the General Manager EMEA, and you will be responsible for coordinating day to day operations of the warehousing and storage facilities for Henry Bath Antwerp. You will be managing both internal and third party warehouse staff and giving guidance and clear instructions. You will conduct planning meetings with warehouse and office staff to ensure operational needs are being met. You will continuously review operating costs to ensure operations are efficient.

### What would you do as our Warehouse Manager

- Supporting the Antwerp Management as well as the wider EMEA team
- Responsible for ensuring compliance at all times with Group and local Health and Safety procedures
- Staff management including adequate resourcing and workforce planning to support volumes
- Ensuring employees are being trained on the latest version SOP's and exchange rules
- Conducting regular reviews of storage methods to ensure efficient and compliant space utilisation
- Managing stock checks at Henry Bath and any third-party locations and ensuring random stock checks are performed
- Implementing and maintaining warehousing procedures including conducting reviews to ensure compliance with LIFFE and ICE regulations, corporate policy, and remain efficient
- Ensuring that all warehouse activities are covered by a procedure and adequate equipment is available at all times
- Ensuring repairs and maintenance are being completed in timely manner
- Oversight of building and compound maintenance - liaising with property owners/managers when repairs are needed
- Reviewing and implementing updates according the EH&S management system
- Assisting the EH&S officer with writing accident reports and procedures and arranging trainings (off site and onsite)
- Ensuring compliance of local and European labour laws
- Reviewing and implementing updates according to the Security management system

## **Who you are**

Professional, responsible with a good work ethic and have a flexible approach to work in a global organisation. Proven operational management experience, preferably in an international warehouse, logistics and supply chain as well as the ability to inspire, lead and motivate a team of people, delegate work and process ideas.

## **Experience & Skills**

- Min 3 years of supervisory experience in a warehouse or logistics business
- Experience of operating within an exchange warehouse and knowledge of LIFFE and ICE rules
- Experience in H&S, security, and regulatory controls
- Excellent organisational skills with the ability to plan effectively to ensure maximum results
- To successfully manage a team and work alongside colleagues
- Knowledge of customs and AEO regulations
- Fluent in Dutch and English is essential, any other languages would be a plus
- Strong communication skills – oral, listening and written
- Good English skills – written and oral
- To handle ad hoc assignments
- Attention to detail, accuracy, and deadlines
- Proactive problem-solving skills
- Good knowledge of Excel
- IT skills

## **Rewards & Benefits**

- Competitive salary
- Pension
- Hospitalisation Insurance
- Group Life Insurance
- Eco vouchers
- Meal Vouchers
- Annual Discretionary Bonus
- 20 days + 6 ADV days+ sectorial days+ public holidays

## **Who we are**

We are a diverse organisation who welcome different perspectives helping create an inclusive and forward-thinking culture across the globe with entities in the UK, The Netherlands, Belgium, United States, Singapore and China.